

**Hooksett Cemetery Commission
Wednesday, May 29, 2013 at 6:30PM
Municipal Building in Room 204**

1. Mike Horne called the meeting to order at 6:30pm. Attendance: Sharron Champagne and Mike Horne. John Pieroni excused.

2. APPROVAL OF MINUTES: February 28, 2012 Motion to approve as amended by Sharron. Unanimous vote to approve. Mike will get the approved minutes to Evelyn to post.

3. PUBLIC INPUT: Nothing specific. Requests for information, talking with families and funeral homes, locating graves and selling lots accomplished between meetings with coordination between Trustees, DPW Cemetery Division, and Evelyn Horn in Code Enforcement Division.

4. RECORD KEEPING:

Plot Sales: exchanged four lots in Heads-new (Arnold Green), deed #650 for #586

Burials: 4/11/13 – Charles Gordon @ Heads/standard; 4/25/13 – Jean Kenerson @ Heads/standard; Paulina Evarts @ Martins/standard; Esther Wright Ray @ Heads/standard; Jacqueline Brown @ Martins/cremains.

Monuments: none

5. OLD BUSINESS:

Budget current year: \$850, no expenditures to date. John Pieroni motioned if there were still uncommitted funds in June that the Commission contract for scanning some or all of the cemetery cards for loading into new software. It was unanimously approved to take that action.

Budget for FY 2013-14: Mike said that he had a meeting scheduled with the Town Administrator and Finance on June 10, 2013 to discuss the impact of the default budget and the proposed software contract.

Fence at Riverside Cemetery:

Mike said that he has sent out requests for proposals to four fence companies with a deadline of June 3, 2013 for proposals to be submitted. The Commission tentatively scheduled a meeting for June 4, 2013 to review and approve the award of the contract for the replacement fence.

Regulations: No updates proposed or approved.

6. NEW BUSINESS:

Burial of Dariel Beryl Morris and Blake Wentworth Morris: Sharron brought a letter dated May 23, 2013 from Robertt Corti to prove ownership for the interment in the Smart-

Morris lot in the Davis-Cate Cemetery. The Commission reviewed the documentation and accepted it. Mike offered to write a formal letter response. The interments are planned for June 5, 2013.

Martin/Dakin lot in Riverside Cemetery: Mike presented a letter from Harold A. Dakin, dated May 18, 2013. Mr. Dakin documentation required for him to prove to the Commission that he was the current owner of the unfilled three graves. He plans to use one lot for his eventual interment and the ownership of the remaining two graves reverts to his son, Keith. Mike offered to write a formal letter response.

Reimbursement for flowers purchased for Memorial Day: Sharron had purchased flowers for the four graves that had perpetual care agreements for flowers on Memorial Day. The Commission approved that she be reimbursed \$48.00.

7. NEXT SCHEDULED MEETING: Tentatively June 4, 2013.

8. ADJOURNMENT: Mike Horne closed the meeting at 7:10pm.

Respectfully Submitted,
Mike Horne